



MINUTES

Regular Meeting
January 11, 2024

The meeting of the Roseau River Watershed Joint Powers Board was held at the Roseau River Watershed District office. The meeting was called to order by John Gaukerud at 8:01 a.m.

Joint Powers Board Members present: LaVerne Voll, John Gaukerud, Daryl Wicklund (8:30 a.m.)

Others present: Tracy Halstengard (RRWD), Janine Lovold (SWCD), Matt Fischer (BWSR, virtual)

Agenda: The agenda was approved on a motion by LaVerne, seconded by John. Motion carried.

Minutes: The Minutes from October 12, 2023 were reviewed. The Minutes were approved on a motion by LaVerne, seconded by John. Motion carried.

Treasurers Report: Tracy presented the Treasurer's Report. The report was approved on a motion by LaVerne, seconded by John. Motion carried.

HEI – MS4 Front and BEAST: Janine presented an update on MS4 Front and the BEAST. Scott Johnson, District Manager, signed the Agreements with HEI in December to begin MS4 Front and BEAST development. Nothing more has been heard from HEI on the BEAST yet. The Steering Team plans to meet with Brian Fischer (HEI) today and start the MS4 Front process.

2024 Construction Season: Tracy presented on the upcoming construction projects this year. The Bids are out on the Oakcrest Golf Course Coulee Project. The Watershed District will know more after February 1. Bids had been rejected once before as all bids received were too high. The engineers adjusted the materials cost and now bids are out again. Construction is anticipated to be between April through October. The County plans on ditch repair later in the summer.

Work Plan – Supplemental Funding Request: Tracy presented the Supplemental Funding Request of \$675,000 for Structural Ag Practices, Forest Stewardship Plans, Streambank Stabilization, and Urban Stormwater projects that was sent to BWSR for consideration. If the funding is less than requested, a couple of the higher fund construction projects will be completed in phases until the next round of regular funding is available. The County may be getting FEMA funds to help with ditch repair.

New RRWD staff person hired and WBIF: Tawni Wensloff was hired and will begin work on January 15. Tracy also discussed a potential Project Team for the Hay Creek Subwatershed and also a preliminary discussion with DNR (various departments) on the Trout Stream with possible DNR improvement goals.

Reorganize the JPB: John made a motion to leave the offices the same. LaVerne seconded the motion. Motion carried.

Annual Business Items: Janine presented the Business Items as approved for 2023 along with the new IRS mileage rate of \$0.67/mile.

2024

Quarterly Meeting Time, Dates, Location	Second Thursday of January, April, July, and October at 8:00 a.m. at the RRWD		
Official Depository	Citizens State Bank		
Check Signing Authority	RRWD - Tracy Halstensgard, Lavern Voll		
Board Compensation Rate	\$125.00 per meeting. This rate is per day, no matter how many meetings attended.		
Mileage	Quarterly basis to reflect the most current IRS rate. Any changes to the IRS mileage reimbursement rate will apply to all mileage occurring on or after the first day of the new quarter and will remain as such until the following quarter. \$0.67/mile		
Spending Limits	Office Supply Threshold per month is \$250.00.		
Office Supply Designation for Special Items	Laptop and QuickBooks software. Spending limit is \$3000.		
Spending Authorization	The Fiscal Agent has permission to pay invoices on a monthly or quarterly basis outside of the JPB meeting, upon receipt of the eligible Payment Request Voucher. The JPB will see the payments made at their next regular meeting.		
Official Newspaper	Roseau Times Region		
Fiscal Agent	RRWD		
Coordinator(s)	RRWD and RSWCD		
Joint Board Members, Local Shared Staff, State Staff	Name	CWMP Participation	Agency / Affiliation
	Daryl Wicklund	Joint Powers Board	Roseau County
	Levi Novacek	Joint Powers Board	Roseau County (Alternate)
	Laverne Voll	Joint Powers Board	RRWD
	Jason Braaten	Joint Powers Board	RRWD
	John Gaukerud	Joint Powers Board	Roseau SWCD
	Ulrik Aaskov	Joint Powers Board	Roseau SWCD (Alternate)
	Tracy Halstensgard	Implementation Committee	RRWD
	Blaine Broten	Implementation Committee	RRWD
	Tawni Wensloff	Implementation Committee	RRWD
	Janine Lovold	Implementation Committee	Roseau SWCD
	Scott Johnson	Implementation Committee	Roseau SWCD
	Ericka Halstensgard	Implementation Committee	Roseau County
Matt Fischer	Implementation Committee	BWSR, Board Conservationist	
Henry Van Offelen	Implementation Committee	BWSR, Clean Water Specialist	
Agreements	Roseau River Watershed Joint Powers Board Block Agreement 23-01		
Current Policy	Cost-Share Policy		
The 2024 Annual Business Items were approved on a motion by John, seconded by Lavern. Motion carried.			

Next Meeting: April 11, 2024 at 8 a.m. at the RRWD.

Adjournment: The meeting adjourned at 8:49 a.m. on a motion made by Lavern, seconded by John. Motion carried.



Secretary/Treasurer

4/11/2024
Date